

Meeting Minutes of the
BIRDSBORO MUNICIPAL AUTHORITY
July 26, 2016

Birdsboro Municipal Authority Board (hereinafter, “the Board”) members present:

Kevin Orman, Chairman
Theodore Morse, Secretary
Deborah Murphy, Treasurer
Kevin Shelton, Assistant Secretary/Treasurer
Absent/excused: Anthony Tucci, Vice Chairman

The meeting was called to order by Chairman Kevin Orman at 6:30 PM and opened with the Pledge of Allegiance.

Public Comment

Councilmember Steve Lusky was informed that there are currently 313 members enrollment at Birdsboro Fitness & Splash (hereinafter, “BFS”).

Review and Approve Minutes

MOTION: Approve the June 13, 2016, meeting minutes as presented.

Moved by: Theodore Morse Seconded by: Deborah Murphy Vote: All in favor

Report of the Treasurer

MOTION: Approve the account balances and payment of bills as presented, with the exception of the payment to Concord Land Planning, which is to be held until their work has been completed.

Moved by: Theodore Morse Seconded by: Deborah Murphy Vote: All in favor

Manager’s Report – Aaron Durso

1. Manager Durso reviewed the water department and sewer department monthly reports.
2. **MOTION:** Accept/execute the proposal from 4GEnvironmental at a cost not to exceed \$11,000 for a six-month trial period using their bioaugmentation technology for the purpose of lowering BOD levels at the Wastewater Treatment Plant (hereinafter, “WWTP”).
Moved by: Theodore Morse Seconded by: Kevin Shelton Vote: All in favor
3. Manager Durso commended Water Treatment Plant (hereinafter, “WTP”) employees Brian Smith and John Ruth on their first-time experience of detecting and repairing three (3) leaks over the past month. A fourth leak was detected on the premises of the Daniel Boone High School and will be repaired by school district maintenance personnel.
4. AKA Fence submitted a quote to install fencing on the municipal authority land along Cocalico Road and repair fencing at the quarry reservoir.
5. Manager Durso is seeking approval to hire one of the candidates for a previous vacancy in the WTP for the WWTP in the beginning of October for purposes of training and testing to serve as a licensed operator pending the foreseeable retirement of the current chief operator. The matter will be discussed with Borough Council.

Engineer's Report – Christina Crawford

1. Christina Crawford reviewed the monthly Engineer's Report.
2. Manager Durso sent a preliminary response to the Delaware River Keepers' comments regarding the Birdsboro Power planning module. SSM Group will follow up with a more detailed response to those questions raised.
3. **MOTION:** Award headworks replacement project totaling \$307,700 to Eastern Environmental.
Moved by: Theodore Morse Seconded by: Kevin Shelton Vote: All in favor
4. **MOTION:** Accept proposal from SSM Group for construction oversight of headworks project for an amount of \$19,200.
Moved by: Theodore Morse Seconded by: Kevin Shelton Vote: All in favor
5. Christina Crawford reported on the progress of the corrective action plans as they pertain to the metering process for the River Road and Cocalico Road pump stations.

Solicitor's Report – Douglas Rauch

1. Concord Land Planning continues to mark the authority land perimeters.
2. Solicitor Rauch has been working on the BFS personnel code and instructor's contract.
3. Solicitor Rauch calculated the 2016 Union Township billing
4. **MOTION:** Approve spraying of timbered area for invasive species control by Eastern Forestry Consultants at a cost not to exceed \$2,000.00.
Moved by: Theodore Morse Seconded by: Kevin Shelton Vote: All in favor

Old Business

1. Manager Durso reviewed BSF membership and programs that are currently offered.
2. **MOTION:** Transfer \$5,500.00 from the BFS Payroll Account to the BFS General Account, and transfer \$25,000.00 from the BMA General Account to the BFS General Account.
Moved by: Theodore Morse Seconded by: Kevin Shelton Vote: All in favor
3. **MOTION:** Authorize Deborah Murphy and Kevin Orman to oversee payment of interim BFS bills, which will be ratified at each following Board meeting.
Moved by: Theodore Morse Seconded by: Kevin Shelton Vote: All in favor

New Business

- MOTION:** Transfer the BFS credit card account from Jim Burkman's name to Stacy Hartung's name.
- Moved by: Theodore Morse Seconded by: Kevin Shelton Vote: All in favor

Public Comment

1. **MOTION:** Per Council President David Blank's request, contribute \$3,000.00 toward the cost of replacing the borough hall's central air conditioning unit
Moved by: Kevin Shelton Seconded by: Deborah Murphy Vote: All in favor

2. Councilman Steve Lusky gave a brief update on the progress of the Birdsboro Power project. Solicitor Rauch will work with Reading Area Water Authority (hereinafter, "RAWA") to draft an agreement to run a RAWA water line through the borough to Birdsboro Power and install an emergency connection to BMA's water system.

Executive Session

The Board recessed into a brief executive session to discuss litigation matters. No action was taken, and the meeting was adjourned at 8:45 PM.

Respectfully submitted,